Thank you for your interest in the Marina At The Bluffs. Please find attached a copy of the PURCHASE APPLICATION.

All items must be submitted at one time -

- 1. Copy of the Purchase Agreement.
- 2. Application for Occupancy completed in its entirety. Each adult 18 and over that will be occupying the unit must fill out separate applications only married couples may be on one application.
- 3. Color copy of the driver's licenses or passport for each adult 18 years or over that will be occupying the unit.
- 4. Application Fee of \$150.00 for each married couple, or adult 18 years or over that will be occupying the unit. Please make checks payable to Marina at the Bluffs.
- 5. Deeded owners are allowed one small pet under 20 pounds. Along with the completed pet form, we will need a copy of the pets current shot records, and a photograph of the pet. If no pet, fill in N/A on the form and sign.

Once all required documents have been submitted, the average turnaround time is approximately 3-4 weeks.

Orientation must be completed by all applicants prior to the closing date to receive the required Certificate of Approval. Orientations are by appointment only and are held Tuesday's and Thursday's. Once Orientation has been completed a Certificate of Approval will be emailed to the buyer for closing. You will be contacted by association to schedule your orientation, please be ready to advise which date is convenient for you.





NOTICE TO ALL REALTORS AND OWNERS

ALL PROSPECTIVE PURCHASERS, LESSEES AND ADDITIONAL OCCUPANTS OVER THE AGE OF 18 MUST HAVE A BACKGROUND CHECK, ORIENTATION AND ASSOCIATION BOARD APPROVAL **PRIOR TO OCCUPANCY**.

THERE WILL BE NO EXCEPTIONS TO THIS RULE

THE BACKGROUND PROCESS WILL TAKE APPROXIMATELY 4 - 5 BUSINESS DAYS TO COMPLETE. THE ASSOCIATION HAS THIRTY (30) DAYS TO ISSUE A CERTIFICATE OF APPROVAL OR A LETTER OF DENIAL.

A COMPLETED APPLICATION MUST BE RECEIVED IN THE OFFICE ALONG WITH A COLOR COPY OF THE PERSON(S) DRIVER'S LICENSE OR OTHER PICTURE ID, APLICATION FEE, PET RECORDS FOR OWNERS ONLY, <u>TENANTS ARE NOT ALLOWED PETS</u>, AND FULLY EXECUTED LEASE (LEASE ADDENDUM IF APPLICABLE) OR COPY OF SALES CONTRACT, <u>BEFORE PROCESSING WILL BEGIN</u>.

*****NO TRUCKS ARE ALLOWED****

ORIENTATIONS ARE CONDUCTED ON TUESDAY AND THURSDAY AND ARE BY APPOINTMENT ONLY. PARKING DECALS WILL NOT BE ISSUED UNTIL THE WARRANTY DEED HAS BEEN SUBMITTED.

NO UNIT MAY BE LEASED MORE THAN TWICE IN ANY TWELVE (12) MONTH PERIOD, FOR A TERM OF LESS THAN FOUR (4) MONTHS OR FOR A MAXIMUM OF 12 MONTHS AT ONE TIME. **SHORT TERM OR MONTH TO MONTH LEASING IS NOT PERMITTED.** LEASING IS PROHIBITED IN THE FIRST 12 MONTHS OF OWNERSHIP WITH THE EXCEPTION OF BUILDINGS 1601 & 2601. IF THERE IS A TENANT ALREADY IN A UNIT AT THE TIME OF PURCHASE, THE 12 MONTH MORATORIUM BEGINS ON THE DATE OF LEASE EXPIRING.

THE OFFICE MUST BE CONTACTED BEFORE PLACING A LOCK BOX AT A UNIT. WE MUST BE GIVEN A KEY/PASSCODE OR IT WILL BE REMOVED AT YOUR EXPENSE.

PLEASE KEEP THIS INFORMATION IN MIND WHEN SCHEDULING CLOSINGS, ORIENTATIONS, ETC...

WE THANK YOU IN ADVANCE FOR YOUR COOPERATION.

COMMUNITY ASSOCIATION MANAGEMENT 1550 Marina Isle Way Jupiter, FL 33477 (561) 627-6497 Office



<u>ATTENTION</u>

OUR AMENDED ARTICLES OF INCORPORATION, BY-LAWS AND DECLARATION OF CONDOMINIUM DOCUMENTS HAVE BEEN APPROVED BY THE STATE AND RECORDED IN PALM BEACH COUNTY. ALL BUILDINGS BECAUSE OF THE 62% APPROVAL VOTE WILL BE GOVERNED BY THE NEW BY-LAWS AND ARTICLES. THIS MEANS ALL BUILDINGS WILL NOW HAVE STAGGERED TERM ELECTIONS. BUILDINGS 501, 601, 701, 801, 901, 1001, 1101, 1201, 1301, 1401, 1501, 1701, 1801, 1901, 2001, 2101, 2201, 2301, 2401 AND 2501 WILL BE GOVERNED BY THE NEW DECLARATION OF CONDOMINIUM.

PLEASE MAKE NOTE OF THE MAJOR CHANGES: NO MORE THAN TWO UNITS OWNED BY ONE OWNER

- NO CORPORATE OWNERSHIP
- ONE YEAR WAITING PERIOD FOR RENTING ON NEW OWNERS AS OF FEBRUARY 14, 2014 AND RENTERS ARE NOT ALLOWED PETS
- SPECIFIC RULES ON INSTALLATION OF HARDWOOD OR TILE FLOORING

MARINA AT THE BLUFFS BOARD OF DIRECTORS

READ FIRST: Complete all questions and fill in all blanks. All information supplied is subject to verification. If any question is not answered/left blank, or answered falsely, this application may be returned, not processed, and/or not approved. Missing information will cause delays. Once submitted, order can be cancelled but your fee will not be refunded. Rev. 06/2014

** THIS APPLICATION IS FOR A SINGLE PERSON OR A MARRIED COUPLE ONLY! **

APPLICATION FOR OCCUPANCY

Association Name: _	The Marina At The B	<u>luffs</u>
Purchase Lease Occupant Unit.#	Bldg.# Address applied for:	
Applicant		
Single Married Separated Divorced How		
Have you ever been convicted of a crime? Date (s)		
Charge (s)		
Applicant's Cell Number(s)		
Spouse		
Other legal or maiden name		
County/State Convicted in		
Spouse's Cell Number(s)		
No. of people who will occupy unit – Adults (over age 18) _	Description of Pets	
Names and ages of others who will occupy unit		
In case of emergency notify		
	RESIDENCE HISTORY	
(S	even Years History Required)	
A Present address(Include unit/apt number, city, state and zip code)		Phone
Apt. or Condo Name	Dates of Re	sidency: From to
-		to
B Previous address (Include unit/apt number, city, state and zip code)		
Apt. or Condo Name	Dates of Re	sidency: From to
C. Previous address (Include unit/apt number, city, state and zip code)		
Apt. or Condo Name	Dates of Res	sidency: From to
Are you using a realtor? YesNo		
Email Address		
	cental Thore	
Driver's License Number (Primary Applicant).		State Issued
Driver's License Number (Secondary Applicant)		State Issued
Make Type	Year	License Plate No
Make Type	Year	License Plate No.
If this application is not legible or is not completely and accurately filled out, Associated Credit (and the Association) will not be hable or responsible for any inaccurate information in the investigation and related report (to the Association) caused by such omissions or illegibility.		
By signing the applicant recognizes that the Association and Associated Credit will investigate the information supplied by the applicant, and a full disclosure of pertinent facts will be made to the Association. The investigation may be made of the applicant's character, general reputation, personal characteristics, credit standing, police arrest record and mode of living as applicable. This form is for the exclusive use of Associated Credit Reporting, Inc.		
Applicant's Signature	Date Spouse's Signature	Date

www.associatedcreditreporting.com

<u>AUTHORIZATION FORM</u>

I/We hereby authorize Associated Credit Reporting, Inc. to obtain data to verify any and all information they request with regards to my/our Application for Occupancy, specifically the verification of my credit history and criminal record history.

I/We hereby waive any privileges I/we may have with respect to the said information in reference to its release to the aforesaid party. Information obtained for this report is to be released to the authorized party designated on the Application for Occupancy, for their exclusive use only. PLEASE INCLUDE COPY OF DRIVER'S LICENSE TO CONFIRM IDENTITY. If you do not have a driver's license, please include a copy of your Passport or current government issued identification card.

I/We acknowledge our rights as stated in the Fair Credit Report Act that I/we are entitled to a copy of the report upon proper written request and can dispute any inaccurate information for re-verification. I/We understand that Associated Credit Reporting, Inc. is not directly involved in the approval or denial of any applicant. The information received by Associated Credit Reporting, Inc. shall be held in strict confidence, protected as governed under the Fair Credit Reporting Act, and will never be released to any third party other than the designated recipient. I/We further understand that this is a non-refundable process.

By signing below, I/We further state the Application for Occupancy and Authorization Form were signed by me/us and was not originated with fraudulent intent by me/us or any other person and that the signature(s) below are my/our own proper legal signature. I/We certify (or declare) under penalty of perjury that I/We agree to the foregoing and; that all answers and information contained on the Application for Occupancy are true and correct and will hold Associated Credit Reporting, Inc. harmless from the result of the investigation.

(Applicant's Signature)	(Spouse's Signature)
(Applicant's Name Printed)	(Spouse's Name Printed)
(Applicant's Name Printed)	(Spouse's Name Printed)



INFORMATION FORM

PLEASE PRINT

OWNER INFORMATION		
NAME:		
ADDRESS:		
CELL PHONE:	CELL	PHONE:
HOME PHONE:	WORF	CPHONE:
E-MAIL ADDRESS:		
E-MAIL ADDRESS:		
EMERGENCY CONTACT PHONE:		
AWAY ADDRESS:		
AWAY PHONE:		
	ΓΕΝΑΝΤ:′	TYPE OF PET:
TENANT INFORMATION		
NAME:ADDRESS:		
HOME PHONE:	WORK	CPHONE:
CELL PHONE:	CELL	PHONE:
E-MAIL ADDRESS:	CEBE	THORUS.
E-MAIL ADDRESS:		
EMERGENCY CONTACT PHONE:		
SEASONAL TENANTYES	NO (PLEAS)	E CHECK ONE)
VEHICLE INFORMATION		
1.YEARMAKE	MODEL:	COLOR:
LICENSE PLATE #:	STATE:	DECAL:
2.YEARMAKE	MODEL:	COLOR:
LICENSE PLATE #:	STATE:	DFCAL:
HANDICAP PARKING PERMIT	YES	NO PERMIT#
OWNER OR TENANT SIGNATURE:	_	DATE:
OFFICE STAFF SIGNATURE:	_	DATE:



THE MARINA AT THE BLUFFS CONDOMINTUM ASSOCIATION, INC.

PET REGISTRATION FORM

BUILDING:	UNIT:	
TYPE OF PET:	BREED:	COLOR:
WEIGHT (CURRENT):	AT MATURITY:	PET'S NAME:

Our Declaration of Condominium Articles XII, OCCUPANCY AND USE RESTRICTIONS, Page 8D (for Mainland) E. (for Island) states: "Except as provided under the Rules and Regulations promulgated by the Association from time to time, an Apartment Owner shall not keep any pet in his Apartment, nor keep any other animals, livestock or poultry nor may any of the same be raised, bred or kept upon any portion of the Condominium Property."

The following Rule No. 19 applies to All Residents who have registered their pets with the Association Office:

PETS

19. A **Unit Owner** may keep in his/her Unit a single small pet weighing no more than twenty (20) pounds at maturity. Lessees <u>MAY NOT</u> keep an animal/small pet. **Lessees** who had a pet prior to the Board of Directors' approval of these Rules and Regulations (2015) may keep their pet, but upon the loss of the pet, whether by death, permanent disappearance or relinquishing of the pet for any reason, the Lessee <u>may not replace</u> the deceased, lost or relinquished pet.

If any question arises as to the weight of an animal, the pet Owner must have the animal weighed Veterinarian of the Association's choice at the cost of the pet Owner. The Veterinarian must issue a certificate to reflect the pet's weight and must indicate that the pet is not reasonably expected to reach over (20) pounds at any point in the pet's expected lifespan.

All Owners and <u>authorized</u> Lessees (those who had a pet prior to the Board of Directors approval of the 2015 Rules and Regulations) MUST register their pet a the Office and provide a photo of their pet which will be kept on file in the Association's office.

All dogs and cats permitted on the premises shall be **CARRIED** while in the elevator. If any occupant cannot carry his/her pet in the elevator due to a Doctor certified disability, permission must be received from the Association to do otherwise. Pet Owners must sign an assumption of liability for any and all "accidents" which occur in the elevator.

No pets are permitted within the pool enclosures or in tennis courts.

All pet Owners must have their pets <u>under</u> leash when the pets are walked or exercised on Condominium grounds. Pet Owners shall be responsible to clean up any waste made by his/her pet. The CLEAN-UP

is a requirement of the Town of Jupiter as well as a Condominium Rule and Regulation. Owners who do not CLEAN-UP after their pets shall be asked to have the pet removed from the premises.

Owners shall immediately remove from the premises his/her pet when such pet emits excessive noise, such as in the case of barking or howling or when the pet becomes a nuisance.

Owners shall immediately remove from the premises any pet that has been deemed to be vicious by Animal Control.

Permission of the Board of Directors is necessary for any 'Service Dogs' to reside on property. The paperwork necessary for applying for permission for a Service Dog to reside on property is available at the Association Office. Any pet claimed to be a Service Dog must have the appropriate paperwork to support this designation. If a pet already permitted to reside as a Service Dog should expire or no longer resides with the resident who applied for permission for the Service Dog to reside on property, the Resident must make a <u>new application and receive prior approval</u> before replacing the Service Dog who has expired or no longer resides on property and BEFORE bringing a new Service Dog on property.

Every Owner who owns or harbors a dog or cat over the age of four (4) months within the Town of Jupiter shall comply with Jupiter Code "Sections 4-17 Rabies Shots" (i.e., shall have such dog or cat vaccinated annually against rabies with a vaccine as approved by the Department of Agriculture and produced or manufactured by authority licensed by the Department of Agriculture and shall comply with regulations of Section 1 of Chapter 69-1432 Law of Florida). The Owner of the pet must submit up-to-date vaccination records to the Association Office on an <u>annual</u> basis.

NO VISITOR, GUEST, LICENSEEE OR INVITEES ARE PERMITTED TO BRING PETS ON THE PREMISES EXCEPT FOR THE ABOVE-MENTIONED CERTIFIED SERVICE DOGS.

PLEASE REFER TO PETS, PAGE 8 OF OUR AMENDED AND REVISED 2015 RULES AND REGULATIONS

OWNER/TENANT SIGNATURE(S) (1)	(2)	
ASSOCIATION REPRESENTATIVE	DATE	
	DATE	



CERTIFICATE OF APPROVAL THE MARINA AT THE BLUFFS CONDOMINIUM ASSOCIATION, INC.

BOARD OF DIRECTOR S RESALE/LEASE APPROVAL

Application for Resale/Lease has been requested by the UNIT BUILDING	
Association Orientation Committee recommendation	The Board of Directors does hereby accept the for approval of said request. With respect to approval
of a tenant lease, the Board will grant residency to the	e applicant(s), as named lessee(s) of the above stated
apartment once Orientation is completed and only	
beginning on and ending	Residency approval is limited to the named
lessee(s) or party or parties named on the contract	et to purchase presented with the application and
their/her/his minor children as listed below on the co	ontract to purchase presented with the application as
listed below.	
This approval does not extend to the keeping of any p	et by a lessee within the subject(s) premises.
TENANTS ARE NOT ALLOWED PETS.	
With respect to a resale approval, it is the responsibility warranty deed to the Board of Directors, who will the purchaser s name(s) to appear as owner(s) of subject to	n cause the Association s records to reflect the
Name Lessee(s) or Purchaser(s):	
Remarks: Children/Pets	-
	CORRORATE GEAL (
	CORPORATE SEAL (required)
Director for the Board	
Director for the Board	
Witness	Date



BLDG:	
UNIT:	
VOTIN	G CERTIFICATE
I, WE	, the record title holder
of PARCEL	CONDOMINIUM
THE MARINA AT THE BLUFFS, hereby a	appoint
as the person to cast the vote for said unit.	
This certificate may designate one of the rec an executive officer of the CORPORATION	ord title holders if held by individuals, or may designate
This certificate is executed to establish the ve	oting rights of the apartment owners.
,	
	OWNER
	OWNER
	OWNER
	OWNER